

Reserve Ranger



Introduction

Inspiring people's love for local natural history is the focus of this role. 'No one will protect what they don't care about; and no one will care about what they have never experienced' (Sir David Attenborough c. 2018).

This role centres around Gosforth Nature Reserve, improving the facilities to ensure that this valuable nature reserve is protected and inspires wonder in the natural world. The role supports the work of passionate and committed volunteers, who are the active heart of the nature reserve.

Vision for Gosforth Nature Reserve

Key to NHSN's *Towards 2029* strategy is ensuring that the Reserve's potential for both wildlife and people is maximised through the Gosforth Nature Reserve ten year Management Plan. Central to the plan are the following visions:

- Wildlife is protected, restored and celebrated through greater public awareness, understanding, enjoyment and action.
- Our influence and nature conservation will extend beyond the current Reserve boundary into the neighbouring wildlife corridor through collaboration with surrounding landowners and residents.
- The Reserve's welcome, learning and visitor opportunities will be improved by providing more modern experiences and facilities.
- Activity at GNR is focused as a field station where people can learn, be inspired and engage in more urban wildlife research and citizen science with increased use as part of NHSN courses.

In December 2021, the North East Local Enterprise Partnership awarded funding to construct a timber field station. Contractors, Gilleards, have been appointed and this role will help co-ordinate the work of the contractors, source equipment and materials, encourage input from volunteers and partners and assist with the setting up of this exciting new facility.

Salary

£16,830 per annum

Hours: Full time, predominantly Monday to Friday with regular weekend/ evening working.

Contract: Fixed Term for 4 months.
4 May 2021 – 3 September 2021.

Place of work: Gosforth Nature Reserve (GNR), home-working and office visits to the GNM:Hancock as required.

Equipment: A laptop, printer, laminator and works mobile will be provided.

Job Purpose

To assist with the delivery and setting up of the new field station, to improve the visitor experience and welcome at GNR and to support the team of Volunteer Rangers.

Job Description

- Undertake agreed activities in order to deliver the project outputs in accordance with funders and NHSN requirements.
- Work with staff, partners, external contractors and volunteers as necessary to ensure that actions are delivered to agreed standards of cost, quality and time
- Produce relevant project documentation as supported and directed by the Director
- Develop and deliver appropriate communication activities such as events, media interaction, briefings, talks and production of materials in association with communications colleagues to support the delivery of the project
- Co-ordinate meetings and report to the Director
- Ensure that risks and issues are highlighted to the Director
- Contribute to project updates
- Help support the right governance structure to keep their projects on track
- Contribute to the handover to 'business as usual' at the end of the contract.

Line Manager

The Director will line manage, support and direct this role.

Supporting and Enabling Volunteers

At NHSN volunteers are a major resource and make a vital contribution to NHSN's aim to inspire learning in the natural world. Employees are responsible for encouraging, developing and supporting volunteers in their work for the NHSN.

Person Specification

Essential qualifications

- At least 5 GCSE's, or equivalent, including Maths and English

Essential knowledge

- Some knowledge of the theory and practice of project delivery and providing a positive visitor experience.

Essential skills

- Competent IT user (e.g. MS packages, Outlook etc).
- The ability to communicate about the reserve in a passionate and credible manner.
- An ability to produce clear written communications.
- An ability to persuade and influence a wide range of people, both internally and externally.
- Excellent problem-solving skills and ability to find creative solutions.
- Able to work under pressure and adapt to changing circumstances.

- Proven time management and organisational skills.
- Able to deliver work tasks and projects to the agreed timescale.

Essential experience

- Inspiring learning of the natural world.
- Working with project teams and stakeholders.
- Ability to work flexibly and working on a number of tasks simultaneously.
- Ability to keep records for example, of work achieved, promotional opportunities and budget spend.

Desirable qualifications, knowledge, skills and experience

- Experience of working with volunteers
- Experience of producing written materials, emails and related communications
- Demonstrable experience of working across and within teams to achieve shared outcomes.

NHSN Values

- Knowledgeable (reliable, scientific, robust, authoritative)
- Welcoming (friendly, sociable, inclusive, engaging, diverse, nurturing)
- Inspiring (imaginative, curious, outward, relevant)
- Professional approach (responsive, supportive, respectful, polite and helpful)

Updated April 2021